

How To Register for the Lupus Loop

This is a quick visual guide to registering for the Lupus Loop via desktop/laptop web browser. If you register using a mobile device, it might look slightly different, but the overall process is the same.

If there are any questions, email us at info@lupustristate.org.

28th Annual Lupus Loop 5K Run & 2.5mi Walk to End Lupus Now

1 Get Started 2 Join or Form a Team 3 Provide Contact Info 4 Register for the Event 5 Review

Join or Form a Team

Team Name:
Jen's On It

Team Fundraising Goal:
\$250.00
Suggested Team Goal: \$200.00

Team Company:
Choose an existing value
Enter a new company

Team Division:
Friends & Family

NEXT STEP

When you click on FORM A TEAM, you will see the page above.

Enter your desired team name, your fundraising goal, and your division (corporate, community/civic, or friends & family).

If you would click on JOIN A TEAM, you will see the page below. Type in the team name; the example here shows a team found in a search. Once you find your team, click the green JOIN button in the bottom right corner.

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Join or Form a Team

Team Name: Jen's On It

Team Company: Choose an existing company

SEARCH FOR A TEAM

Search Results

Viewing 1-1 of 1 Previous Next

Sort By:

Jen's On It	Company: None	Join
Team Captain: Jennifer Burke		

Viewing 1-1 of 1 Previous Next

Participation Options

Please select one:

- Child w/Fundraising Goal - No Fee
Child participant (10 & under) with a fundraising goal
- Adult w/Fundraising Goal - No Fee**
Adult participant (11 and up) with a fundraising goal
- Virtual Participant w/Fundraising Goal - No Fee
Virtual participant with a fundraising goal
- Child 2.5mi Walk Participant - \$10.00
Child participant (10 & under) for the 2.5mi walk
- Child 5K Run Participant - \$10.00
Child participant (10 & under) for the 5K run
- Adult 2.5mi Walk Participant - \$25.00
Adult participant (11 and up) for the 2.5mi walk
- Adult 5K Run Participant - \$25.00
Adult participant (11 and up) for the 5K run

Your Personal Fundraising Goal:

\$100.00

Suggested Goal: \$100.00

Kick off your fundraising with a personal donation and earn your first fundraising badge in the process!
Amount of your personal donation:

PREVIOUS STEP

If you are registering as an individual, the image to the left is the first registration page you'll see. For team registration, this is the second registration page.

Select your participant type and your personal fundraising goal. (Even if you are part of a team with its own goal, every participant has a personal fundraising goal.)

The third registration page begins with the image below, where you will create a new fundraising account.

NOTE: This is necessary for all participants, regardless of previous Lupus Loop participation, for the new website.

You will create a new login username and password in a following step.

- 1 Get Started
- 2 Select Options
- 3 **Provide Details**
- 4 Agree to Terms
- 5 Review

Returning Participant or User Login

New User

REGISTER & CREATE A FUNDRAISING ACCOUNT

Returning User

Social Login

STANDARD LOGIN

* Username:

* Password:

LOG IN

PREVIOUS STEP

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1 Get Started 2 Select Options 3 Provide Details 4 Register 5 Payment

Registration

Please complete the registration form below * Indicates Required

Personal Information

* First

* Last

Contact Information

Street 1:

Street 2:

City/Town:

State / Province:

The third registration page (above) is where you will fill in your contact information.

The image below is where you will enter your username, password, and select your display name & search options.

Select [Use My First Name and Last Name] if you are a team captain and/or would like your donors to be able to search for you and donate to your fundraising goal.

You also have the option of using a screen name, but your donors **MUST** know your specific screen name in order to donate to your fundraising goal.

Participant Center Access Information

* Username:
1 to 40 characters

* Password:
1 to 20 characters

* Repeat Password:

* Your Search and Display Name Option [What's This?](#)

Use My First and Last Name

Keep Me Anonymous

Use My Screen Name

The fourth registration page is the event waiver. Click in the small box underneath the waiver window to agree with the terms and conditions. A printable version is also available by clicking on [Printable Version] in the upper right corner.

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1 Get Started 2 Select Options 3 Provide Details **4 Agree to Terms** 5 Review

WAIVER

[Printable Version](#)

Please take a moment to read the following waiver.

I/We, undersigned, for myself/ourselves, my heirs and executors in consideration of any participation in the Lupus Loop hereafter called the event, hereby release and hold harmless the Lupus Foundation of America, Philadelphia Tri-State Chapter, Inc. and others connected with this event, including sponsors, municipalities, employees, volunteers or agents collectively called the event group, from any and all claims for damages or injuries which I/we we may suffer in connection with the event. I/we give my/our consent for the event group to use my name, likeness, voice, or biographical information and any photos, recordings or video tapes or any other publicity including me/us at the event.

Additional Participants:

Name _____ Age: _____

Name _____ Age: _____

Name _____ Age: _____

Name _____ Age: _____

Signature _____
(Parent or Guardian if Entrant is under 18 years of age)

I agree with the terms and conditions above.

CANCEL **NEXT STEP**

The image below is what will appear on the 5th registration page.

NOTE: If you are a team captain and/or registering multiple people at once, here is where you will do so by clicking on [REGISTER FAMILY MEMBER] in the bottom right corner.

If you are finished with your registration, click on [COMPLETE REGISTRATION].

28th Annual Lupus Loop 5K Run & 2.5mi Walk to End Lupus Now

1 Get Started 2 Select Options 3 Provide Details 4 Agree to Terms **5 Review**

REGISTRATION SUMMARY

You have configured 1 registration.

Jennifer Burke
Burke

[Signature]

[Photo]

Participation Type:	\$0.00
Adult w/Fundraising Goal	
Extra Gift:	\$0.00
Participant Total: \$0.00	

The current total cost is **\$0.00**

CANCEL **REGISTER FAMILY MEMBER** **COMPLETE REGISTRATION**

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THANKS FOR REGISTERING

Thank you for registering for 28th Annual Lupus Loop 5K Run & 2.5mi Walk to End Lupus Now!
A confirmation email has been sent to [REDACTED]

Start Fundraising today with your Participant Center!

ACCESS YOUR PARTICIPANT CENTER

TRANSACTION SUMMARY

Total Purchase Amount:	\$0.00
air station value:	\$100
Tax Deductible Value:	\$0.00
Tracking Code:	

REGISTRATION SUMMARY

Jennifer Burke

Burke

Once you have completed the registration process, you will see a summary of your transaction & registration (above). This will also be emailed to you, and you have the link to your personal Participant Center (below) for the event.

In the Participant Center, you will have the ability to add email contacts to later send updates and fundraising messages. You can also view your progress, write your personal message (and team message if you are a captain), team roster, and enter offline gifts from your donors.

The screenshot shows the Participant Center interface with the following elements:

- Navigation Tabs:** Home, Email, Progress, Personal Page, Team Page.
- Overview Section:**
 - Your Fundraising Progress: A progress bar is shown.
 - Key Metrics:
 - Initial Balance: \$0.00
 - My Goal (change): \$100.00
 - Percent: 0%
 - Days Left: 144
- What to do next?** section with four numbered steps:
 - 1 Set up your Personal Page:** Customize your Personal Page with a story about who you are raising funds for this cause.
 - 2 Add Contacts to Your Address Book:** Add contacts to email from your personal Address Book on our site.
 - 3 Send an Email:** You have sent no emails to your family or friends. Add them to your Address Book and email them about your fundraising effort.
 - 4 Thank your Donors:** Thank your donors!
- Right Sidebar:**
 - Buttons: Send email, Enter new gift.
 - Links: Add Contacts, View Your Progress, Edit Personal Page, Email Team, View Team Roster, Update Question Responses, Manage Your Display Name.
 - Message from your Team Captain: You did not get a message for your team. Use the Post link to leave a message on the Participant Center Home page of your teammates. (Edit)
 - Social media icons: Facebook, Twitter, LinkedIn.